**AURÉLIA DE SOUZA INTERNATIONAL CONGRESS: WOMEN ARTISTS AT THE TURN OF THE 20th CENTURY**

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**editorial guidelines [for authors]**

**01. aims**

Due to the diversity of contributions to the journal, a set of submission guidelines has been devised in order to ensure the editorial consistency of the publication. It is therefore imperative that all articles adhere to the following guidelines.

**02. guidelines for articles**

**02.1 format application:** Microsoft Office Word font: Times New Roman; font size 12 pt. page numbering: Sequential footnotes: Automatic numbering paragraph: Left side alignment with double spacing, no indentation.

**02.2 size**

Should not exceed 4000 words (including spaces).

**02.3 language**

We accept articles in Portuguese, Spanish, French and English.

**02.4 title**

Clear and concise in capital letters.

**02.5 subtitle** Optional**.**

**02.6 abstract** Abstracts to the articles should not exceed 155 words, or around 900 characters (including spaces), in Portuguese and, if possible, in English.

**02.7 keywords** A maximum of 5 keywords should be included with the article.

**02.8 short biography of the author(s)**

• Full name • Institutional affiliation • Email (optional)

**02.9 quotes**

Must appear between quotation marks followed by an abbreviated author-date reference to the quoted work (see 02.10).

**02.10 abbreviated system author-date**

All references within the text will follow the Chicago abbreviated system (author’s surname date, page). For example (Grimal 1988, 65) or (Hauschildt and Arbeiter 1993,47). In case of more than two authors the use of et al is applicable, (Laumann et al. 1994, 262). News articles, interviews and personal communications must appear in footnotes, rather than as abbreviated bibliographical references.

**02.11 bibliography**

All bibliography should abide by the following rules – examples

• Monographs: Silva, José Custódio Vieira da. 2003. O Fascínio do Fim. Lisbon: Livros Horizonte.

• Articles published in journals: Moreira, Rafael. 1988. “D. Miguel da Silva e as origens da arquitectura do Renascimento em Portugal”. O Mundo da Arte.Revista de Arte, Arqueologia e Etnografia 2nd series, 1: 111-23.

In cases not considered by these examples, authors should consult the Chicago bibliographic style guide on www. chicagomanualofstyle.org

**02.12 images**

• Photos, drawings, tables, graphs and maps should be supplied either as a hard copy or scanned at 300 dpi’s (minimum), in jpg or tif format;

• Each digital image should be saved in a different file;

• All non-scanned images should be handed in as a hard copy, sequentially numbered and accompanied by the corresponding caption;

• The article text should refer to the exact location where the image is to be inserted in the following manner: fig. 1; fig. 2; etc.;

• A separate file should be supplied with a list of all the images, their respective captions and files containing the images.example: Fig. 1 > Amadeo de Sousa Cardoso – Pintura, 1913 (CAM-FCG) > Foto001.jpg

**02.13 image credits**

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